

**MINUTES OF THE  
BOARD OF TRUSTEES MEETING FOR THE  
COLUMBUS GEORGIA PUBLIC EMPLOYEE RETIREMENT SYSTEMS  
PENSION AND BENEFIT TRUST FUND**

**August 10, 2016**

**TRUSTEES PRESENT:** Isaiah Hugley, City Manager/ Vice-Chair; Angelica Alexander, Secretary; Jack Kinsman, Trustee; Elizabeth Cook, Trustee; Charles Staples, Trustee; Liliana McDaniel, Trustee; Fray McCormick, Trustee; Mark Burnett, Trustee.

**TRUSTEES ABSENT:** Mayor Teresa Tomlinson, Chairman; Col. R. George Plummer, Trustee; Drale Short, Trustee

**OTHERS ATTENDING:** Pamela Hodge, Deputy City Manager; Lucy Sheftall, Assistant City Attorney; Reather Hollowell, Human Resources Director; Denise Brown, Investment Manager; Stacey Collier Devose, (CWW).

**ADVISORS:** Richard Swift, Raymond James; Bob Burns, Raymond James; My Edmonds, Raymond James

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**CALL TO ORDER:**

City Manager Isaiah Hugley called the August 10, 2016 meeting of the Board of Trustees of the Columbus Georgia Public Employee Retirement Systems Pension Fund and Benefit Trust Fund to order.

**MINUTES OF THE PREVIOUS MEETING:**

The minutes were submitted to the Pension Board from the June 8, 2016 meeting. Fray McCormick motioned to approve the minutes as submitted and Jack Kinsman seconded the motion. The board voted and they were approved.

**NEW BUSINESS:**

- a. **Performance Review for Report Ending June 30, 2016- Richard Swift, Raymond James**

The Pension Board does not meet for the month of July. Richard took a few minutes to review the performance report ending 06/30/2016. He provided an executive summary of the last fiscal year for those in attendance and discussed the performance for each of the managers.

The second page of the executive summary listed the returns for the Pension Plan going back 30 years. He provided a few talking points for the Board Members to consider. During periods of low equity and fixed income returns, Mr. Swift went through a few discussion points that the board can control:

- Review Asset Allocation Studies (To be discussed during September Meeting)
- Consider Equity Exposure 65% vs. State Law at 75%
- On-going review of Actuarial Assumption
- Consider more diverse strategies, managers.

Richard Swift introduced two of his associates, My Edmonds and Bob Burns, two of Richard's institutional team members to help answer questions on the topics listed above. They assisted Richard with a discussion on each of these areas with many questions asked and answered. Mr. Swift suggested that the discussion was good and the Board should continue to review.

**b. Dual Contract with Karpus- Richard Swift, Raymond James**

One of the City's Fixed Income Managers, Karpus, placed an order with Raymond James that was not complete and did not follow the correct process. Richard contacted Karpus and informed them it was a bad order and the correct process was not followed. Due to the administrative error, Karpus feels that an opportunity was missed and they believe the City's Plan should be made whole. In an effort to do so, Karpus has chosen to reduce their fee for a two-year period. Richard has yet to receive an official letter stating these intentions. After discussion, the board would like the formal letter to be reviewed by the City Attorney before taking action.

**INVESTMENT UPDATE:**

**a. Performance Review**

Richard gave a brief overview of the report ending July 31, 2016. He discussed each of the managers and highlighted on those managers who have underperformed as well as those managers who have progressed in their performances. Of the managers who underperformed, Montag has not done well for the last 3 months. Richard plans on bringing some options for the next meeting.

**b. Asset Allocation**

Asset Allocation as of 07/31/2016, was presented to the board after the Performance Review. The fund showed 64% equities and 36% fixed income. The board took a few minutes to discuss the asset allocation. There were no changes suggested. Mark Burnett made the motion to not change Asset Allocation at this time. Jack Kinsman seconded the motion. The board voted and it was unanimous.

**These handouts are attached for your review and are maintained in the DCM Office.**

**OLD BUSINESS:**

**a. IPS-Richard Swift, Raymond James**

Richard will bring the updated IPS to the September meeting for remaining signatures.

**b. Sub-Committee Report- Richard Swift, Raymond James**

In July a sub-committee reviewed 2 Managers as an educational session regarding Tactical ETF. The sub-committee included Elizabeth Cook, Fray McCormick, Chuck Staples, Drale Short, Jack Kinsman, Reather Hollowell, and Pam Hodge. Feedback from the meeting was given by those in attendance. Richard will conduct a formal search for Tactical ETF Managers and will present them to the Pension Board Members.

City Manager, Isaiah Hugley, entertained a motion to adjourn, Chuck Staples so moved and Mark Burnett seconded the motion.

The Pension Board meeting was adjourned. The next meeting will be September 14, 2016 at 2:00pm at the Ground Floor Conference Room.

*Amanda D. Clardy*

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Recording Secretary