

**BOARD OF HISTORIC AND ARCHITECTURAL REVIEW
MINUTES**

May 8, 2017

Conference Room, 1st Floor, Government Center Annex

3:30 p.m.

A meeting of the Board of Historic and Architectural Review was held on Monday May 8, 2017, at 3:30 p.m., 420 10th Street, Government Center Annex. The meeting was called to order and a quorum established of the following:

Members Present:

Bob Kidd	Judy Nail	William Bray
Tyler Allen	Cathy Williams	Libby Smith
Shannon Smallman	Leslie Heard Jones	Claire Berry

Members Absent: Katie Bishop

Quorum was made.

1. APPROVAL OF MINUTES – April , 2017

A motion to approve the minutes was made by Judith Nail, the motion seconded by Leslie Heard Jones. No discussion was heard, motion approved.

2. APPROVAL OF THE STAFF REPORT

A motion to approve the Staff Report was made by Leslie Heard Jones, the motion seconded by Shannon Smallman. No discussion was heard, motion carried.

3. NEW CASES:

1. **HD 1705-01: 609 Broadway– Richard Bishop, Applicant.** Request permission to add a deck and steps along south side of house.

The Chairman read the staff report, and the applicant was requested to present the project. After a brief discussion by the board, recommendations were made to install paintable windows.

A motion as made to approve the application with the following amendment: installed window will be paintable by Cathy Williams. Motion was seconded by William Bray. No discussion was heard, motion passed.

2. **HD 1705-02: 1332 15th Street – Corey Shaffer, Applicant.** Request permission to install a new metal door on the rear of the house.

The Chairman acknowledged the applicant was not present, the application is moved to the end of the New Business Agenda.

Members arrived: Mamie Pound

3. **HD 1705-003: 537 Broadway** – Wayne & Jane Bond, Applicant. Request permission to install a gate on the left side of the property.

The Chairman read the staff report, and the applicant was requested to present their project. Discussion was heard from the board. A motion to approve the application as submitted was made by William Bray; motion was seconded by Shannon Smallman. No discussion was heard, motion carries.

4. **HD 1705-004: 627 Broadway** – Frank & Leah Foley, Applicant. Request permission to install a pool, pool house (to match the house roof and pitch), and close in the back porch with a screened in room.

The Chairman read the staff report, and the applicant was requested to present their project. A recommendation was made by the board to require applicant to submit a more detailed elevation drawing for the pool house by Mamie Pound. Discussion was heard on the requirement, materials and design of the pool house and the proposed screening porch. Discussion was heard on the windows being used, applicant stated that the windows would be the same as are currently in the house. Discussion was heard from the board.

A motion to approve the submission of the screened porch with paintable windows installed; and to approve the pool and pool house in concept pending the submission of an elevation drawing by Cathy Williams. Motion was seconded by Tyler Allen. Discussion was heard. A vote was called, Mamie Pound Abstained. Motion carried.

Chairman Bob Kidd, Cathy Williams and Claire Berry Recused themselves due to direct impact on case HD 1705-005

A call from Secretary Kellie Littlefield was made for a motion to nominate a temporary Chairman. A motion to nominate Judith Nail as the temporary chairman to preside over the case was made by William Bray. Nomination was seconded by Shannon Smallman. No discussion was heard, motion carries.

5. **HD 1705-005: 2909 10th Avenue** – Historic Columbus Foundation, Applicant. Request to do a selected demolition of the roof and front porch to begin restoration process of the house.

Temporary Chairman Nail read the staff report, and requested the applicant representative Justin Krieg to present the project. Discussion was heard by the board. A motion to approve the proposed select demolition by Tyler Allen, motion was seconded by Leslie Heard Jones. No discussion was heard, a motion carries.

Recused members were invited to rejoin the meeting. Temporary Chairman Nail yields the floor to Chairman Kidd.

6. **HD 1705-006: 745 1st Avenue** – Donna Yam, Applicant. Request permission to install new roof material of architectural shingles, remove the chimney stacks,

paint house, add wood lattice to accent the front of house and remove the awnings on the front of the house.

The Chairman read the staff report, and the applicant was requested to present their project. The board requested specific justification on removing the chimneys, the applicant explained that her roofer recommended they be removed as they could not be made water tight. Discussion was made on stabilizing the chimney. The Chairman made a point of procedure on options to the homeowner.

Staff was requested to make input on the proposed gingerbread. It is not in keeping with the style, as the style of the house is a mixture. A motion was made to approve roofing materials, stabilization or replacement of chimneys based on stability by Cathy Williams. Motion was seconded by Shannon Smallman, no discussion was heard, motion carries.

HD 1705-02: 1332 15th Street – Corey Shaffer, Applicant. Request permission to install a new metal door on the rear of the house. Staff requested the Chairman to allow Ms. Littlefield to present the case due to the home owner being located out of state, and the case was not complex.

A motion was made to allow the BHAR Secretary, Kellie Littlefield, to present the case to the board by Cathy Williams. Motion was seconded by William Bray, no discussion was heard, motion carries.

The Chairman read the staff report, Staff presented the case. A motion to approve the application as submitted was made by Tyler Allen. Motion was seconded by Cathy Williams, no discussion was heard, and motion carries.

4. **OLD BUSINESS:**

Cathy Williams recused herself from the meeting.

1. **HD 1701-007: 731 1st Avenue** – Chuck and Cathy Williams, Applicant.
Amendment submitted to add a deck and accessory structure to the rear of the house.
No staff report was available due to the amendment submission. The Applicant presented the project. Discussion was heard by the board on the materials, elevations of the accessory structure, matching railings, and the accessory structure's view from the road. A motion was made to approve the deck, concept of the accessory structure, which required submission of the elevation electronically. Motion was seconded by Leslie Heard Jones, discussion was heard by the board. Motion carries.

5. **NEW BUSINESS** **Updates**

Staff Approval – 13 7th Street. Katie Bishop, Applicant. Request permission to replace rotted floor boards on porch, repair siding, painting, and repair shutters. Approval was given.

Staff Updates on current properties and complaints addressed by staff.

1. **2903 10th Avenue** – Property has been acquired by firm in Atlanta, currently Inspections and Codes is working on contact to secure the building. Motion was made to secure the building till the issues of ownership could be resolved by Libby Smith. Motion was seconded by Tyler Allen, no discussion was heard, and the motion passed.
2. **434 Broadway** - No work has been done on the house regarding the compliance issue, the work which has been done is painting. The property owner was contacted and notified of the motion of the board. She stated the house has sentimental value, she did not wish to sell. She stated that she did not wish to go into debt to repair the house. She was notified that she had 90 days from April 10, 2017 to secure the windows to prevent further deterioration.
3. **1423 16th Avenue** – Garret Lawrence, Owner. COA has been issued for homeowner to mitigate demolished building, and permit has been issued.
4. **414 9th Street** – Property Owners have made improvements to the house. It has been painted, roof is being patched and windows have been secured. They are pursuing CDBG funds for improvements.
5. **579 5th Avenue** – Houses were bought from Historic Columbus Foundation. HCF has a façade agreement with the owner to make improvements, they are pursuing the agreement.
6. **804 2nd Avenue** – Property owner has been contacted, and notified of needs on repairs.
7. **Bibb Elementary STEM/STEAM Project** - Tyler Allen excused himself from the board to speak on the project as its lead architect. The project was presented for the purpose of gaining board support for the proposed work. The school façade will be restored as part of the Riverfront industrial area. A motion was made to approve the project by Mamie Pound, and seconded by Judith Nail. Point of parliamentary procedure was made that nothing was submitted for approval today, only a notification of the project, and an application will be forthcoming. The motion was withdrawn.

Approval of Absences

A motion was made to approve the absence of Judith Nail from the April meeting by Leslie Heard Jones, the motion was seconded by Libby Smith. Motion carries.

ADJOURNMENT

A motion to adjourn was made by Claire Berry, the motion seconded by William Bray.
No discussion was heard, motion carried.

Respectfully Submitted By:



Bob Kidd, Chairman



Kellie Littlefield, Secretary